

Manuscript submission guidelines for the Institutional Digital Archiving Platform - *iRepository*

MS Computer Science

- Research Project/Thesis

MS Data Science

- Research Project/Thesis

Library, Institute of Business Administration

<https://ir.iba.edu.pk>

irepository@iba.edu.pk

About iRepository

iRepository is a digital initiative of IBA library to archive, preserve, and showcase institutional scholarship and research, especially research undertaken to fulfill degree requirements. All formats of manuscripts, presentations, reports, data, multimedia etc. not published elsewhere can be published and preserved in the repository.

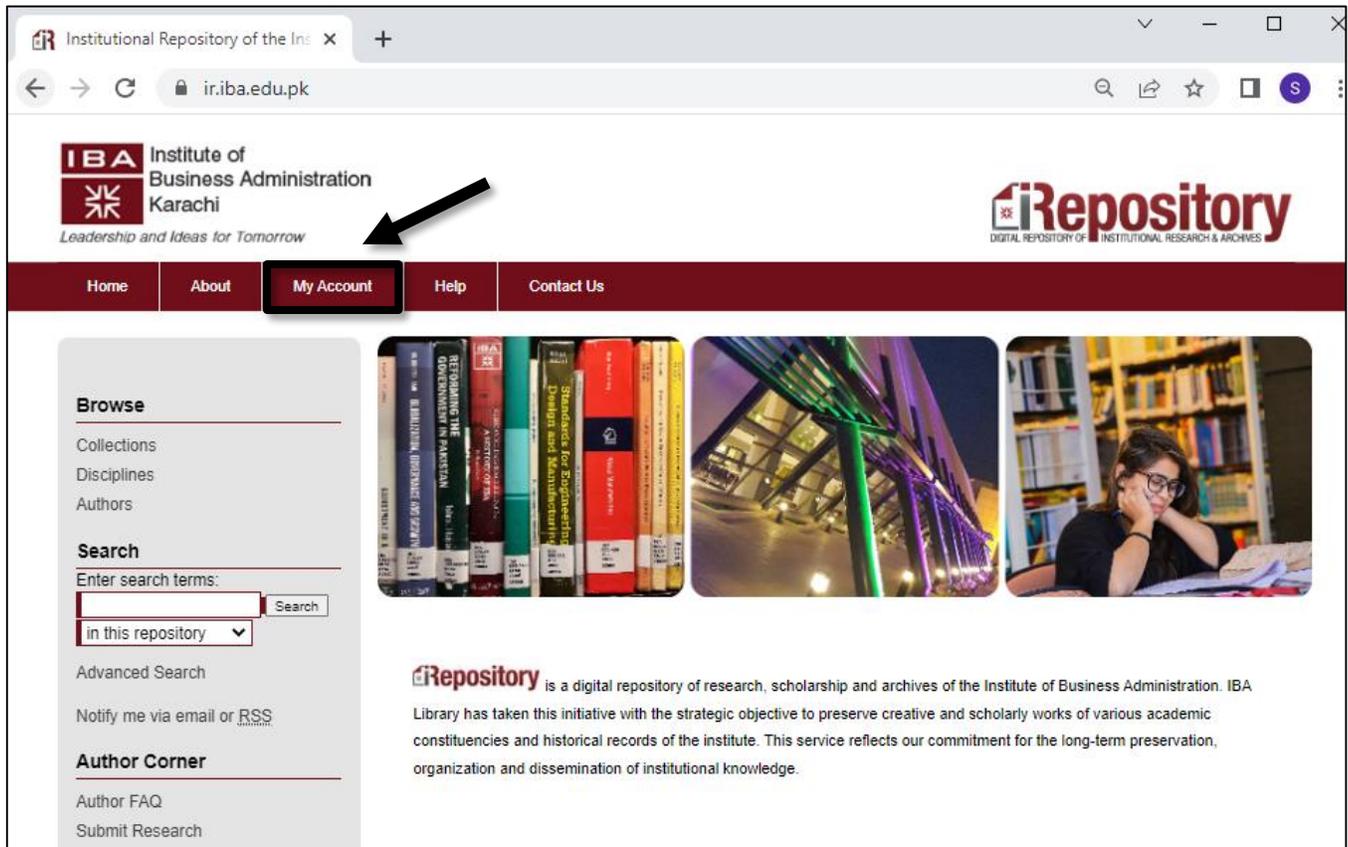
Showcasing work in *iRepository* gives coverage to your accomplishments — with its leading SEO, *iRepository* gives you and your work visibility and exposure for your research and scholarship — and monthly readership reports show just how your work is having an impact around the world.

iRepository submission guidelines

Creating iRepository Account

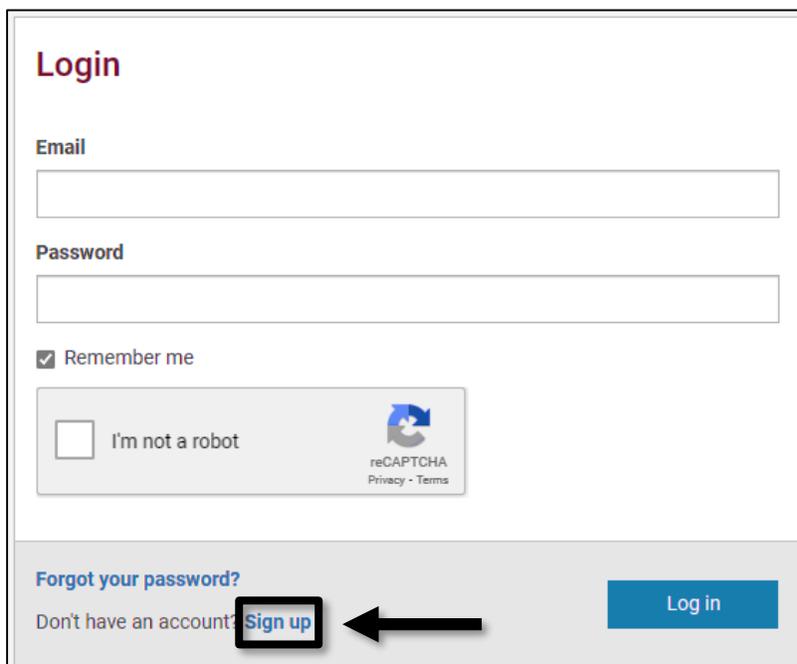
If the author does not yet have an account, one will need to be created by clicking on **Create new account** using their institutional email.

- Go to <https://ir.iba.edu.pk/>, click **My Account** link that appears in the navigation bar.



The screenshot shows the iRepository website interface. At the top left, the IBA Institute of Business Administration Karachi logo is displayed with the tagline "Leadership and Ideas for Tomorrow". To the right, the "iRepository" logo is shown with the subtitle "DIGITAL REPOSITORY OF INSTITUTIONAL RESEARCH & ARCHIVES". A navigation bar below the logos contains links for "Home", "About", "My Account", "Help", and "Contact Us". A black arrow points to the "My Account" link. On the left side, there is a "Browse" section with links for "Collections", "Disciplines", and "Authors". Below that is a "Search" section with a text input field, a "Search" button, and a dropdown menu set to "in this repository". Further down, there are links for "Advanced Search" and "Notify me via email or RSS". At the bottom left, an "Author Corner" section includes links for "Author FAQ" and "Submit Research". The main content area features three images: a row of books, a modern building interior with colorful lighting, and a woman reading. Below these images, a paragraph describes the iRepository as a digital repository of research, scholarship, and archives of the IBA Library, aimed at preserving creative and scholarly works.

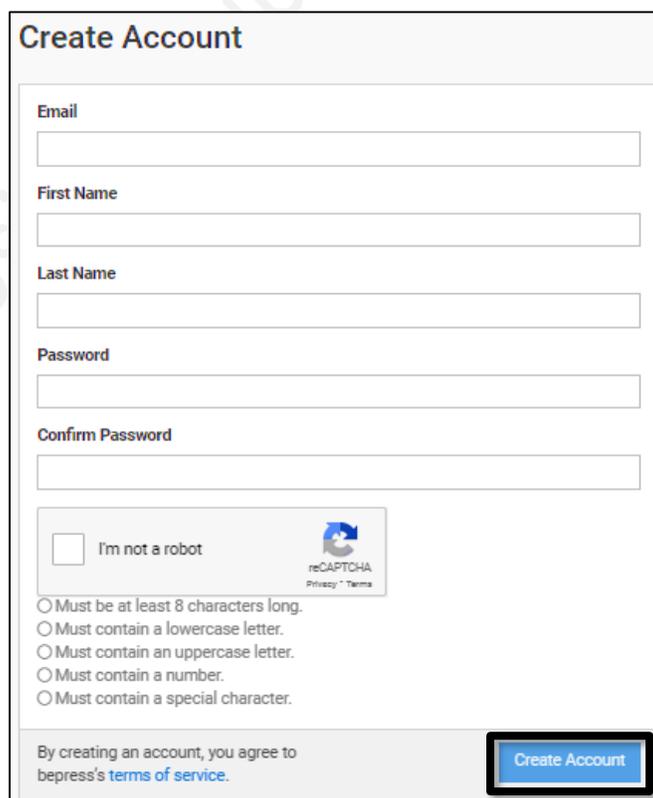
- Click the **Sign-Up** link on the login screen.



The screenshot shows a login form with the following elements:

- Login** title
- Email** input field
- Password** input field
- Remember me
- I'm not a robot (reCAPTCHA widget)
- [Forgot your password?](#)
- [Don't have an account? Sign up](#) (highlighted with a black box and an arrow pointing to it)
-

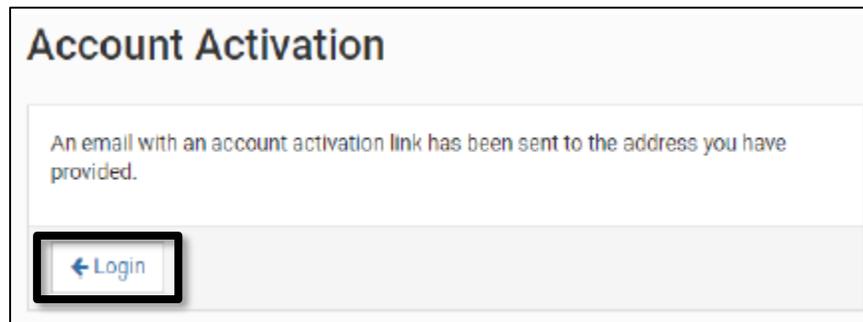
- Enter the requested information, including your institutional email address, first and last name, and password. Click **Create Account**.



The screenshot shows a create account form with the following elements:

- Create Account** title
- Email** input field
- First Name** input field
- Last Name** input field
- Password** input field
- Confirm Password** input field
- I'm not a robot (reCAPTCHA widget)
- Password requirements:
 - Must be at least 8 characters long.
 - Must contain a lowercase letter.
 - Must contain an uppercase letter.
 - Must contain a number.
 - Must contain a special character.
- By creating an account, you agree to bepress's [terms of service](#).
- (highlighted with a black box and an arrow pointing to it)

- Click the confirmation link in the new account email**.

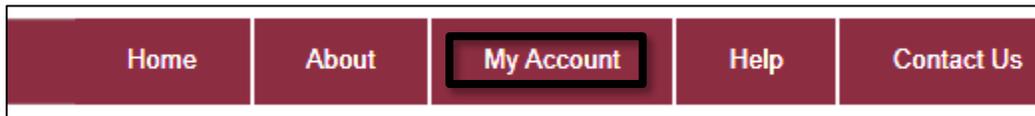


**If you don't receive an email, check your spam folder, or contact irepository@iba.edu.pk for assistance with completing your account setup.

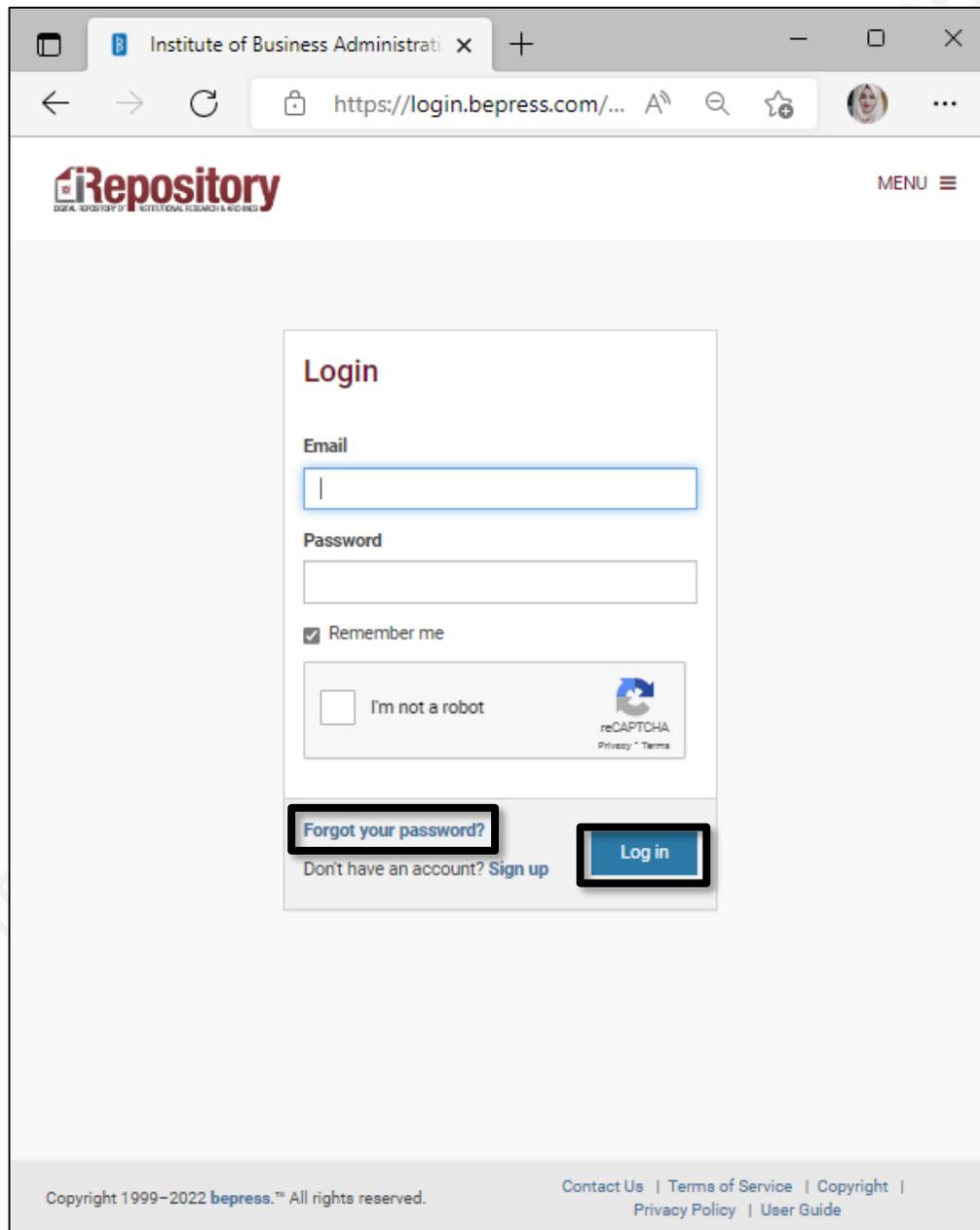
iRepository submission guidelines

Logging into iRepository account

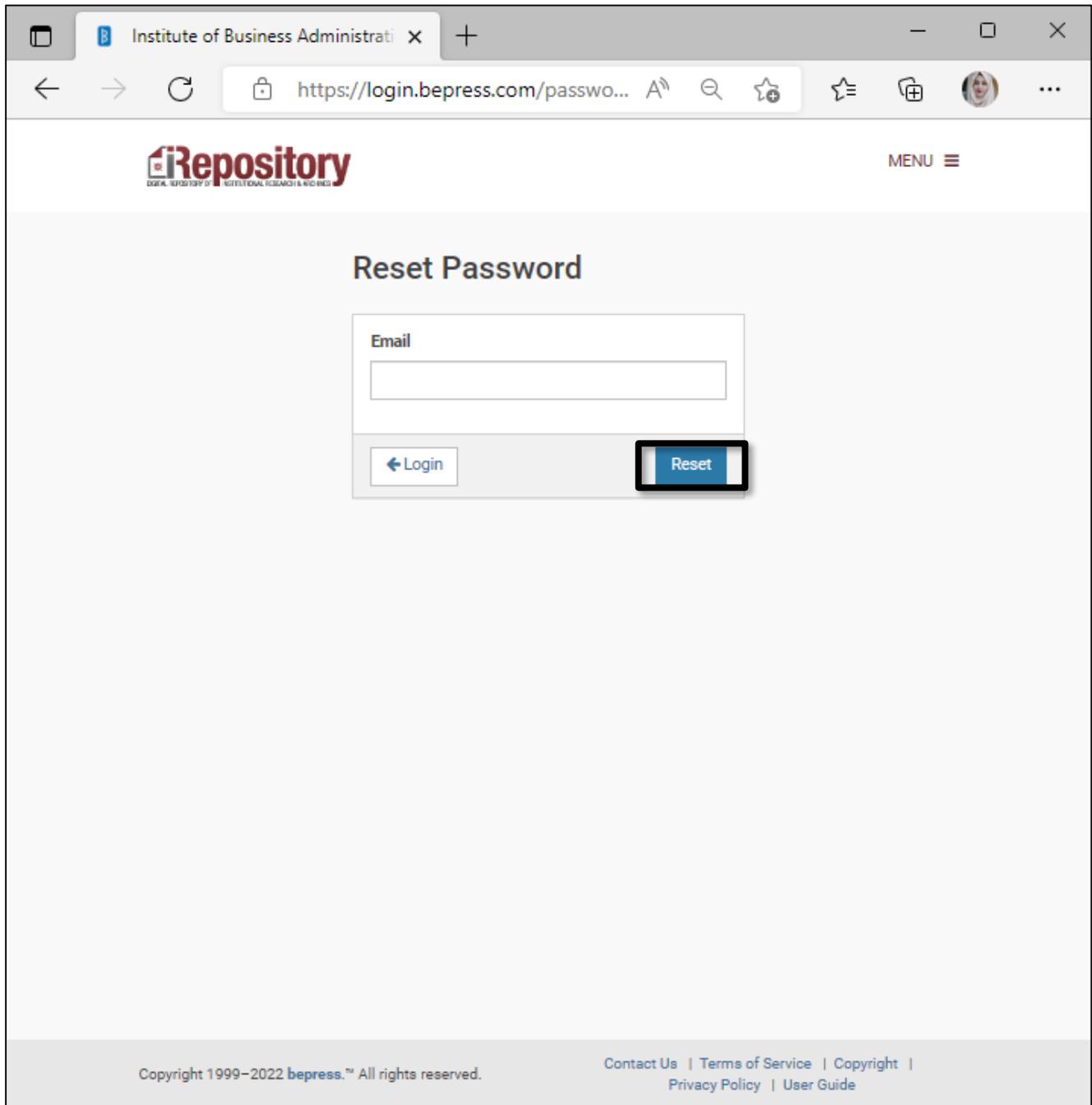
- Click the **My Account** link in the site's navigation bar or the **Submit Article** link, you will be prompted to log in before going to the intended page.



- On the login screen, enter your **registered email address** and **password**, and click **Login**.

A screenshot of a web browser displaying the login page for iRepository. The browser's address bar shows the URL 'https://login.bepress.com/'. The page features the iRepository logo at the top left and a 'MENU' icon at the top right. The main content area contains a 'Login' form with the following elements: an 'Email' input field, a 'Password' input field, a checked 'Remember me' checkbox, an 'I'm not a robot' checkbox, and a reCAPTCHA widget. Below the form, there is a 'Forgot your password?' link, a 'Don't have an account? Sign up' link, and a blue 'Log in' button. The footer of the page includes copyright information and links for 'Contact Us', 'Terms of Service', 'Copyright', 'Privacy Policy', and 'User Guide'.

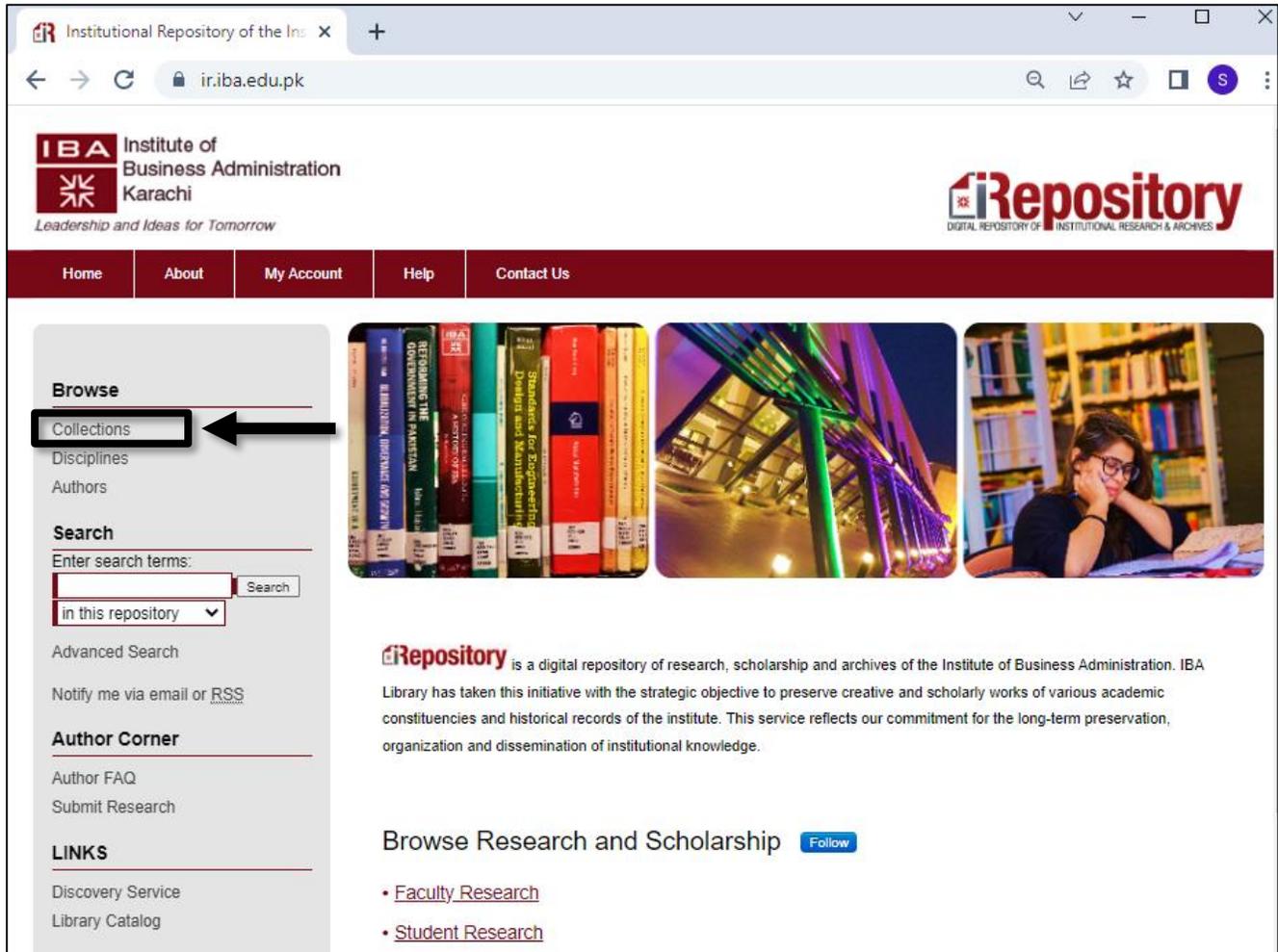
- If you don't recall your password, click **Forget Your Password?** to access the Reset Password screen. Enter your registered email address and click **Reset** to have a password reset email sent to you. Click the link in the email and follow the prompts to choose a new password.



Submitting Research to iRepository

The student-authors can submit their content using the online submission form and, pending administrator approval, the content is posted to the publication.

- Visit <https://ir.iba.edu.pk/> and **Collections** in side-bar navigation



The screenshot shows the iRepository website interface. At the top, there is a navigation bar with links for Home, About, My Account, Help, and Contact Us. Below this, there is a sidebar on the left with a 'Browse' section containing 'Collections', 'Disciplines', and 'Authors'. The 'Collections' link is highlighted with a black box and a black arrow pointing to it. Below 'Browse' is a 'Search' section with a search input field, a 'Search' button, and a dropdown menu set to 'in this repository'. Further down, there is an 'Author Corner' section with links for 'Author FAQ' and 'Submit Research', and a 'LINKS' section with links for 'Discovery Service' and 'Library Catalog'. The main content area features a header with the IBA logo and the iRepository logo, followed by three images: a row of books, a modern building interior with colorful lighting, and a student reading. Below the images, there is a paragraph describing the iRepository as a digital repository of research, scholarship, and archives of the Institute of Business Administration. At the bottom of the main content area, there is a 'Browse Research and Scholarship' section with a 'Follow' button and two links: 'Faculty Research' and 'Student Research'.

- Choose the series that corresponds with your degree for your research submission

Browse

- Collections
- Disciplines
- Authors

Search

Enter search terms:

in this repository

Advanced Search

Notify me via email or [RSS](#)

Author Corner

- Author FAQ
- Submit Research

LINKS

- Discovery Service
- Library Catalog

A Service of IBA Library

IBA LIBRARY
Connect. Collaborate. Create.

Browse by Faculties, Departments, Centers and Research Units

Content posted here has been selected and deposited by the individual campus groups. For more information, see [About the Repository](#).

- Conferences and Symposiums
- Faculty Research
- Institutional Archive
- Journals
- Student Research and Scholarship
 - Graduate Research Projects
 - All Graduate Research Projects
 - Master of Science in Finance
 - Master of Science in Islamic Banking & Finance
 - MBA Executive Research Projects
 - MBA Research Projects
 - MSCS Research Projects
 - MSCS Survey Reports
 - MSDS Research Projects/Theses
 - MS Economics Research Projects
 - MSJ Capstone Projects
 - MS Management Research Projects
 - Student Publications
 - Theses and Dissertations
 - All Theses and Dissertations
 - Undergraduate Research Projects
 - All Undergraduate Projects
 - SSLA Culminating Experience

The screenshot shows a navigation menu on the left and a main content area on the right. The main content area is titled "Browse by Faculties, Departments, Centers and Research Units" and contains a list of research series. A box highlights the "Student Research and Scholarship" section, which includes "Graduate Research Projects", "Student Publications", "Theses and Dissertations", and "Undergraduate Research Projects". Two arrows point to "MSCS Research Projects" and "MSDS Research Projects/Theses" within the "Graduate Research Projects" list.

- Once you have landed on the series home page after clicking on your degree, click **Submit Research** from the Side-bar navigation



Browse

Collections
Disciplines
Authors

Search

Enter search terms:

in this series ▼

Advanced Search

Notify me via email or [RSS](#)

Author Corner

Author FAQ
Submit Research ←

LINKS

Discovery Service
Library Catalog

A Service of IBA Library

IBA LIBRARY
Connect. Collaborate. Create.

- The **Submission Agreement** needs to be thoroughly read and the author must check the box next to Please check this if you agree to the above terms to continue with the submission process.

MSCS Research Projects

Submission Agreement

Follow the instructions below to submit to *MSCS Research Projects*. You will be notified shortly regarding the suitability of your submission for the series/journal.

Before submitting, please read all relevant policies and/or submission guidelines.

The submission process consists of the following steps:

1. Read and accept the Submission Agreement below
2. Provide information about yourself and any co-authors
3. Upload your electronic file, if any, and associated files

Before you begin, please be sure you have the following items:

- The submission's title
- The abstract (up to 250 words)
- A list of keywords (10 maximum)
- The electronic format of your file, or hyperlink to your file, if any

Submission Agreement for *MSCS Research Projects*

Note: this text is offered as a suggested model, not as legal advice.

By checking the box below, I grant *MSCS Research Projects* on behalf of Institute of Business Administration the non-exclusive right to distribute my submission ("the Work") over the Internet and make it part of the iRepository.

I warrant as follows:

1. that I have the full power and authority to make this agreement;
2. that the Work does not infringe any copyright, nor violate any proprietary rights, nor contain any libelous matter, nor invade the privacy of any person or third party;
3. that the Work has not been published elsewhere with the same content or in the same format; and
4. that no right in the Work has in any way been sold, mortgaged, or otherwise disposed of, and that the Work is free from all liens and claims.

I understand that once a peer-reviewed Work is deposited in the repository, it may not be removed.

NOTE: It is suggested that you print this page for your records.

Please check this if you agree to the above terms.

- Authors will need to complete the submission form and attach their document. It is mandatory for authors to provide an email address with their submission.

MSCS Research Projects

REQUIRED Title

Enter the title of your MS Thesis/MS Project:

REQUIRED Student Name

The student's name must be same as the full name used in institutional record. The first letter in all fields should be in capital letters and the rest in small.

Search For An Author Using: Last Name, First Name, or Institution

1 

+

REQUIRED Student Number

Enter your institutional ERP/Student ID

REQUIRED Degree

Select your degree from the drop-down menu:

Master of Science in Computer Science ▼

REQUIRED Department

Select your department from the drop-down menu:

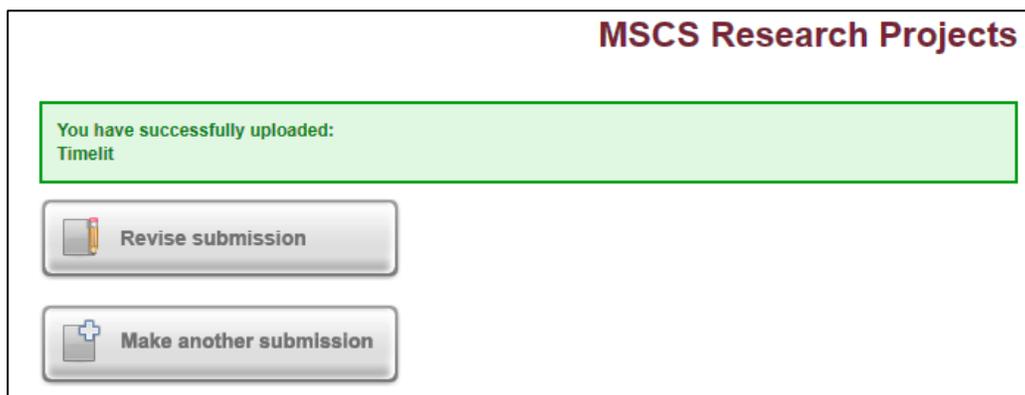
Department of Computer Science ▼

REQUIRED School

Choose your School:

School of Mathematics and Computer Science (SMCS) ▼

- After clicking the Submit button, authors will see a confirmation screen with submission metadata, the option to **View their account**, **Revise**, or **Make another submission**.



If you would like to incorporate multimedia files with your submission, submitters can upload their files and custom metadata using the same process as they do full-text files.

If a manuscript is uploaded as the primary file, then the **Supplemental Content** option can be used for multimedia files.

MSCS Research Projects

Manage MSCS Research Projects | Upload MSCS Research Project | Configuration | Mailing Lists | My Account

MSCS Research Projects
 Batch Upload File Manager
 Batch upload XML
 Batch upload Excel
 Batch revise Excel
 Batch status
 Transcoding status
 MSCS Research Project details
 Preview MSCS Research Project
Revise MSCS Research Project
 View revisions
 Supplemental Content
 Remove MSCS Research Project

Title: [REDACTED]
 Authors: [REDACTED]
 Last Event: Published to web (Thu Sep 15 2022)
 Waiting for Administrator: Locked by Administrator:
 Manuscript: # [REDACTED] PDF

Download: PDF (title page and header added) (09/15/2022), 3.3 MB
 read PDF modified for publication (force regeneration)

Submission Metadata	
Metadata Field	Value
Title	[REDACTED]
Student Name	[REDACTED]
Student Number	[REDACTED]
Degree	Master of Science in Computer Science
Department	Department of Computer Science

Manage your submissions

Authors can submit revisions, withdraw submissions, and add supplemental content from their **My Account** page until a submission is either:

- Published
- Rejected
- Withdrawn

To access the **My Account** page, go to the homepage of the repository, and click on the **My Account** link. The author's submitted articles will appear along with their status.

Click the title of a particular submission to see its details page. Authors can access the PDF of their work from the details page.

Authors may also **revise**, **withdraw**, or **manage additional files** for their work on this page, plus view the **revision history**.

Once an item is published publicly, the submission link on the author's My Account page goes to the public article page on the repository instead of the details page. Any further changes to a published work require an administrator or editor.